

# **CMS Net**

## **Search MEDS**

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## Preface

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### Legend

In procedures on the following pages you will see various symbols used.

- ✓ The check mark indicates the result of an action.
- ➔ When a procedure is described, the arrow indicates a content note.

## Search MEDS

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### Steps to Access Search MEDS

The Search MEDS Screen can be accessed either through the Eligibility Menu or through Event Tracking.

#### From the Eligibility Menu:

Step	Action
1	Start from the Eligibility Menu. ✓ The Patient Identification screen displays.
2	Identify and select the client.
3	Select the program period.
4	From the Eligibility Menu, select MEDS Inquiry.
5	Press <Enter>.
6	✓ The Search MEDS screen displays.

#### From Event Tracking:

Step	Action
1	Start from the Event Tracking.
2	Select MEDS Inquiry.
3	Press <Enter>. ✓ The Patient Identification screen displays.
3	Identify and select the client.
4	✓ The Search MEDS screen displays.

Search MEDS, Continued

Search MEDS  
Screen

This screen retrieves Medi-Cal (Managed Care Plan), Healthy Families and other private insurance through its on-line interface with MEDS.

➔ Use the <Down Arrow> to move from field to field.

CMSNET	SEARCH MEDS	CMSELIG-10
-----		
Pt Nm: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX CCS#: 9999999 CIN: 99999999X 9		
Gender: X DOB: 99/99/9999 Lgl Co: XXXXXXXXXXX REG=XXXXXXXXX MED=X F/R=X		
-----		
Pgrm Begin Date	99/99/9999	End 99/99/9999 CCS Elig Status XXXXXXXXXXXXXXXX
Date Of Service:	99/99/9999	Inquiry Date: 99/99/9999 Time 99:99:99

MEDS 400 TRANSACTION TEXT RESULTS  
ARE DISPLAYED HERE.

## Search MEDS, Continued

### Search MEDS Field Descriptions

The following table provides a brief description of the data displayed on the Search MEDS screen.

Field Name	Description
(Header)	<b>Display only</b> System displays the standard patient header.
Pgrm Begin Date	<b>Display only</b> Program begin date. System displays this date from the Pending Eligibility screen.
End	<b>Display only</b> Program end date. System displays this date from the Pending Eligibility screen.
CCS Elig Status	<b>Display only</b> System displays the client's CCS eligibility status.
Date of Service	<b>Required</b> Date of service (DOS).  The date of service is the date that the client has received a type of service. Enter the DOS to retrieve the client's coverage on that specified date.  The default DOS is the current date. To edit the DOS: <ol style="list-style-type: none"> <li>1. Press [F7] to clear the default date.</li> <li>2. Enter the Date of Service (MM/DD/YYYY, MMDDYYYY or MM-DD-YYYY)</li> <li>3. Press &lt;Enter&gt;.</li> </ol> DOS can be up to 15 months in the past. No future dates are allowed.
Inquiry Date	<b>Display only</b> Inquiry date. System displays the date that the Medi-Cal/ Managed Care Plan, Insurance and Healthy Families information was retrieved.
Time	<b>Display only</b> Inquiry time. System displays the time that the Medi-Cal/Managed Care Plan, Insurance and Healthy Families information was retrieved.

## Search MEDS, Continued

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**Initial Action  
Menu  
Commands for  
Search MEDS**

After entering a DOS, the following action menu appears:

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Command	Action
<b>Search</b>	Search will: Retrieve the Medi-Cal/ Managed Care plan, insurance, and Healthy Families information.
<b>Cancel</b>	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how you entered the Search MEDS screen. The system will NOT save any changes.
<b>Quit</b>	Quit will: Remove the Action Menu and return to the Search MEDS screen.

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Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

## Search MEDS, Continued

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**If there is No  
Medi-Cal/  
Managed Care  
Information in  
MEDS**

If there is no Medi-Cal/ Managed Care information in MEDS, the user will receive the following message. This is the same as the MEDS Online POS Inquiry (MOPI) in MEDS.



NO RECORDED ELIGIBILITY FOR MM/YY.

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**To Validate No  
MEDS  
Eligibility**

If you receive a “No MEDS Eligibility” response, you may validate the client’s eligibility for Medi-Cal *in the MEDS system*.



Search MEDS, Continued

If There is  
MEDS  
Eligibility

If there is Medi-Cal/ Managed Care information in MEDS, the user will receive a message in the middle of the Search MEDS Screen. This is the same as the MEDS Online POS Inquiry (MOPI) in MEDS.

CMSNET	SEARCH MEDS	CMSELIG-10
-----		
Pt Nm: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX CCS#: 9999999 CIN: 99999999X 9		
Gender: X DOB: 99/99/9999 Lgl Co: XXXXXXXXXX REG=XXXXXXXX MED=X F/R=X		
-----		
Pgrm Begin Date 99/99/9999 End 99/99/9999 CCS Elig Status XXXXXXXX1XXXXXXXXXX		
Date Of Service: 99/99/9999 Inquiry Date: 99/99/9999 Time 99:99:99		
<div><div>LAST NAME: MITH .EVC #: X999999999. CNTY CODE: 24. PRMY AID CODE: 30. MEDI-CAL ELIGIBLE W/ NO SOC.</div><div>[SAMPLE RESPONSE]</div></div>		

## Search MEDS, Continued

### Additional Action Menus for Search MEDS

You will receive the following action menu with six options after you have performed your initial inquiry. This will allow you to perform additional inquiries and save data to the CMS Net database.

Command	Action
<b>Search</b>	Search will: Retrieve the Medi-Cal/ Managed Care plan, insurance, and Healthy Families information.
<b>Save to Log</b>	Save to log will: Save data retrieved from MEDS to a history log.
<b>MEDS Insurance &amp; Healthy Families Coverage</b>	MEDS Insurance & Healthy Families Coverage will: Display private insurance and Healthy Families Coverage information on the Insurance & Healthy Families Coverage Results Screen.
<b>MEDS Medi-Cal Coverage Results</b>	MEDS Medi-Cal Coverage Results will: Display Medi-Cal/ Managed Care information on the Medi-Cal Coverage Results Screen.
<b>Cancel</b>	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how the user entered the Search MEDS screen. The system will NOT save any changes.
<b>Quit</b>	Quit will: Remove the Action Menu and return to the Search MEDS screen.

Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

## Insurance and Healthy Families Coverage Results

### Insurance and Healthy Families Coverage Results Screen

This screen allows the user to view other private Insurance and Healthy Families summary information. This is a display-only screen.

Up to 10 carriers will appear for a specific Date of Service.

➔ Use the <Down Arrow> to move from field to field.

CMSNET		INSURANCE & HEALTHY FAMILIES COVERAGE RESULTS		CMSELIG-30	
Pt Nm: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CCS#: 9999999		CIN: 99999999X 9	
Gender: X DOB: 99/99/9999 Lgl Co: XXXXXXXXXXXX		REG=XXXXXXXXX		MED=X F/R=X	
Pgrm Begin Date 99/99/9999		End 99/99/9999		CCS Elig Status XXXXXXXXXXXXXXXXXXXX	
Date Of Service: 99/99/9999		POS Response Date: 99/99/9999		Time 99:99:99	
Number of Records: 999					
(?)Carrier: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CCode: X999		Start: 99/99/9999	
POL#: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Scope: XXXX		Stop: 99/99/9999	
(?)Carrier: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CCode: X999		Start: 99/99/9999	
POL#: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Scope: XXXX		Stop: 99/99/9999	
(?)Carrier: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CCode: X999		Start: 99/99/9999	
POL#: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Scope: XXXX		Stop: 99/99/9999	
(?)Carrier: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CCode: X999		Start: 99/99/9999	
POL#: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Scope: XXXX		Stop: 99/99/9999	

### Validating your Inquiry Results

The information listed on the Insurance & Healthy Families Coverage Results Screen contains only those records that are a result of your MEDS Inquiry and have come from MEDS.

If the information you expect to see does not display, verify the Date of Service is accurate when you Search MEDS.

## Insurance and Healthy Families Coverage Results, Continued

### Insurance and Healthy Families Coverage Results Field Descriptions

The following table provides a brief description of the data displayed on the Insurance and Healthy Families Coverage Results screen.

Field Name	Description
(Header)	<b>Display only</b> System displays the standard patient header.
Pgrm Begin Date	<b>Display only</b> Program begin date. System displays this date from the Pending Eligibility screen.
End	<b>Display only</b> Program end date. System displays this date from the Pending Eligibility screen.
CCS Elig Status	<b>Display only</b> CCS eligibility status. System displays the client's CCS eligibility status.
Date of Service	<b>Display only</b> Date of service (DOS). System displays the DOS (the date that the client has received a type of service) used to retrieve other insurance and Healthy Families information.
POS Response Date	<b>Display only</b> Point of service response date. System displays the date that the other insurance and Healthy Families information was retrieved.
Time	<b>Display only</b> Inquiry time. System displays the time that the other insurance and Healthy Families information was retrieved.
Number of Records	<b>Display only</b> System displays the number of Insurance and Healthy Families records retrieved.
( ) <i>blank</i>	<b>Optional</b> Select field. The user can specify which records to save to CMS Net. The valid entry for this field is "X."
Carrier	<b>Display only</b> Carrier name. System displays the insurance carrier name.
CCode	<b>Display only</b> Carrier code. System displays the code associated with the insurance carrier.
Start	<b>Display only</b> Policy start date. System displays the start date for the particular insurance policy coverage.
POL#	<b>Display only</b> Health insurance policy number. System displays the health insurance policy number.

## Insurance and Healthy Families Coverage Results, Continued

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Field Name	Description
Scope	<b>Display only</b> Scope of coverage. System Displays the scope of coverage for the insurance policy: (D) for Dental (I) for Hospital Inpatient (L) for Long Term Care (M) for Medical and Allied Services (O) for Hospital Outpatient (P) for Prescriptive Drugs (V) for Vision Care
Stop	<b>Display only</b> Policy stop date. Displays the date that the particular insurance policy coverage ends.

## Insurance and Healthy Families Coverage Results, Continued

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### To Save Insurance and Healthy Family Records to CMS Net

To save Insurance and Healthy Family records to CMS Net, do the following:

Step	Action
1	Press <Tab>, <arrow up>, or <arrow down> to place cursor next to the record you would like to save to CMS Net.
2	Mark your selection by typing the letter 'X' in the select field (?) which is a blank field located to the left of the Carrier name.
3	Continue to use <Tab>, <arrow up> or <arrow down> to mark the other records you would like to save to CMS Net.
4	Access the Action Menu.
5	Select 'Save.'
6	Press <Enter>.

➔ Once you save the insurance or Healthy Family records to CMS Net, you can view the detailed information on the:

- Insurance Coverage Screen
- Healthy Families Coverage Screen

## Insurance and Healthy Families Coverage Results, Continued

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**Action Menu  
Commands  
for  
Insurance  
and Healthy  
Families  
Coverage  
Results**

The Insurance and Healthy Families Coverage Results Action Menu has three selections:

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Command	Action
<b>Save</b>	Save will: Save data on the screen. The user is returned to either the Eligibility Menu or Event Tracking depending on how the user entered the Search MEDS screen.
<b>Cancel</b>	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how the user entered the Search MEDS screen. The system will NOT save any changes.
<b>Quit</b>	Quit will: Remove the Action Menu and return the user to the Insurance & Healthy Families Coverage Results screen.

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Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

## Medi-Cal Coverage Results

### Medi-Cal Coverage Results Screen

This screen allows the user to view other Medi-Cal (Managed Care Plan) summary information. This is a display-only screen.

Up to five carriers will appear for a specific Date of Service.

➔ Use the <Down Arrow> to move from field to field.

CMSNET		MEDI-CAL COVERAGE RESULTS		CMSELIG-20	
Pt Nm:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	CCS#:	9999999	CIN:	99999999X 9
Gender:	X	DOB:	99/99/9999	Lgl Co:	XXXXXXXXXX
		REG=	XXXXXXXXXX	MED=	X
				F/R=	X
Pgrm Begin Date	99/99/9999	End	99/99/9999	CCS Elig Status	XXXXXXXXXXXXXXXXXX
Date Of Service:	99/99/9999	Inquiry Date:	99/99/9999	Time:	99:99:99
Medi-Cal#:	99999999999999	SOC Amt:	99999	Cert Day:	99
Known to CMS:	9	Notify CMS:	X		
(?) MGD Name:	XXXXXXXXXX1XXXXXXXXXX2XXXXXXXXXX3XXXXXXXXXX4XXXXXXXXXX5XXXXX				
Status:	XXXXXXXXXX1XXXXXXXXXX2XXXXXXXXXX3XXXXXXXXXX4XXXXXXXXXX5XXXXX				
Pri-Aidcode:	99	SP1-Aidcode:	99	SP2-Aidcode:	99
Pri-Elig:	999	SP1-Elig:	999	SP2-Elig:	999
T Dt:	99/99/9999	T Dt:	99/99/9999	T Dt:	99/99/9999
Pri-T Reason:	99	T1-Reason:	99	T2-Reason:	99
				T3-Reason:	99
Medicare:	99				

### Validating your Inquiry Results

The information listed on the Medi-Cal Coverage Results Screen contains only those records that are a result of your MEDS Inquiry and have come from MEDS.

If the information you expect to see does not display, verify the Date of Service is accurate when you Search MEDS.



## Medi-Cal Coverage Results, Continued

**Medi-Cal Coverage  
Results Field  
Descriptions**

The following table provides a brief description of the data displayed on the Medi-Cal Coverage Results screen.

<b>Field Name</b>	<b>Description</b>
(Header)	<b>Display only</b> System displays the standard patient header.
Pgrm Begin Date	<b>Display only</b> Program begin date. System displays this date from the Pending Eligibility screen.
End	<b>Display only</b> Program end date. System displays this date from the Pending Eligibility screen.
CCS Elig Status	<b>Display only</b> CCS eligibility status. System displays the client's CCS eligibility status.
Date of Service	<b>Display only</b> Date of service (DOS). System displays the DOS (the date that the client has received a type of service) used to retrieve Medi-Cal/ Managed Care information.
Inquiry Date	<b>Display only</b> Inquiry date. System displays the date that Medi-Cal/ Managed Care information was retrieved.
Time	<b>Display only</b> Inquiry time. System displays the time that Medi-Cal/ Managed Care information was retrieved.
Medi-Cal #	<b>Display only</b> Primary Medi-Cal Number. System displays the client's unique identifier assigned by the MEDS system.
SOC Amt	<b>Display only</b> Medi-Cal Share of Cost. System displays the amount the client is required to pay.
Cert Day	<b>Display only</b> Share of Cost Certification Day. System displays the day of the month that the share of medical costs was met.
Known to CMS	<b>Display only</b> Known to CMS Indicator. System may display one of the following values: <ul style="list-style-type: none"> <li>• "0" – Remove CCS/GHPP from MEDS</li> <li>• "1" – Known to CCS</li> <li>• "2" – Known to GHPP</li> <li>• "3" – Known to CCS and GHPP</li> </ul>

## Medi-Cal Coverage Results, Continued

Field Name	Description
Notify CMS	<b>Display only</b> System may display one of the following values to indicate if CMS Net would like to continue to receive notification about this client. <ul style="list-style-type: none"> <li>• “Y” – Notify CMS Net</li> <li>• “N” – Remove notification</li> </ul>
( ) <i>blank</i>	<b>Optional</b> Select field. The user can specify which records to save to CMS Net. The valid entry for this field is “X.”
MGD Name	<b>Display only</b> Managed Care Provider Name. System displays the provider name.
Status	<b>Display only</b> Managed Care Plan Status. System displays the text description and number of the Managed Care Plan status
Aidcode	<b>Display only</b> Aid code. System displays up to four aid codes that can be returned from MEDS: <ul style="list-style-type: none"> <li>• Primary Program</li> <li>• Special Program 1</li> <li>• Special Program 2</li> <li>• Special Program 3</li> </ul>
Elig	<b>Display only</b> Medi-Cal Eligibility Status. System displays an eligibility status for each aid code.
T Dt	<b>Display only</b> Medi-Cal Termination Date. For each aid code, a termination date may apply. If it does, the system displays the termination date.
T Reas	<b>Display only</b> Medi-Cal Termination Reason. System displays a termination reason that applies to the termination reason.
Medicare	<b>Display only</b> Medicare Program Status. 1 <sup>st</sup> digit = Part A, Hospital Status. 2 <sup>nd</sup> digit = Part B, Medical Status.

## **Medi-Cal Coverage Results, Continued**

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### **To Save Medi-Cal/ Managed Care Records to CMS Net**

To save Medi-Cal/ Managed Care records to CMS Net, do the following:

<b>Step</b>	<b>Action</b>
1	Press <Tab>, <arrow up>, or <arrow down> to place cursor next to the record you would like to save to CMS Net.
2	Mark your selection by typing the letter 'X' in the select field (?) which is a blank field located to the left of the Managed Care Plan name.
3	Continue to use <Tab>, <arrow up> or <arrow down> to mark the other records you would like to save to CMS Net.
4	Access the Action Menu.
5	Select 'Save.'
6	Press <Enter>.

➔ Once you save the Medi-Cal/ Managed Care information to CMS Net, you can view the detailed information on the Medi-Cal Coverage Screen.

## Medi-Cal Coverage Results, Continued

**Action Menu  
Commands  
for Medi-Cal  
Coverage  
Results**

The Medi-Cal Coverage Results Action Menu has three selections:

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Command	Action
<b>Save</b>	Save will: Save data on the screen. The user is returned to either the Eligibility Menu or Event Tracking depending on how the user entered the Search MEDS screen.
<b>Cancel</b>	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how the user entered the Search MEDS screen. The system will NOT save any changes.
<b>Quit</b>	Quit will: Remove the Action Menu and return the user to the Medi-Cal Coverage Results screen.

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Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

**Notes**

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